

PUBLIC NOTICE
BOROUGH OF SOUTH RIVER
MIDDLESEX COUNTY

Sealed bids will be received by the Borough of South River at the office of the Borough Clerk of the Borough of South River located at Borough Municipal Building, 48 Washington Street, South River, in the County of Middlesex, State of New Jersey, on March 10, 2026 at 11:00 a.m., at which time said bids will be publicly opened outside of the building and read aloud for:

A FIVE-YEAR LEASE, WITH OPTIONS, FOR INSTALLATION OF AN EQUIPMENT BUILDING ON BOROUGH OWNED PROPERTY LOCATED AT 39 CAUSEWAY STREET, BLOCK 325, LOT 10.

for the Borough of South River in accordance with specifications on file in the office of the Borough Clerk, 48 Washington St., South River, NJ during regular business hours of 8:30 AM to 4:30 PM Monday through Friday. Said specifications may be examined and copies by prospective bidders may be obtained by emailing a request to ahager@southrivernj.org or calling Ms. Alyssa Hager, RMC at 732-275-1999 (x525).

2. Bidders are cautioned to read these specifications carefully and to execute all required documents, sign their proposals and comply with surety requirements. All prices must be written in ink or typewritten and signatures must be in ink. Failure to comply with the provisions of this notice will result in rejection of the bid.

3. Bids shall be enclosed in a sealed envelope addressed to the Borough of South River with the front of the envelope plainly marked with the name and address of the bidder and name of item being bid on. Two (2) copies of bid forms properly signed are required. Official bid forms are enclosed for your convenience and **MUST BE USED** when submitting proposal.

4. No bid shall be accepted after the hour specified. Additional bid forms and instructions may be procured from the Borough Clerk of the Borough of South River.

5. It is to be understood by the bidder that this bid is submitted on the basis of specifications prepared by the Borough of South River and the fact that any bidder is not familiar with these specifications or conditions will not be accepted as an excuse.

6. The minimum bid for the lease is \$14,000.00 per year for five years totaling \$70,000. The Borough of South River reserves the right to accept or reject any or all bids, or to waive any informalities in the bids, and unless otherwise specified by the bidder, to accept any item in the bid, should it be deemed to be in the best interest of the Borough of South River to do so.

7. Should any difference arise between the contracting parties as to the meaning or intent of these instructions or specifications, the decision of the Mayor and Borough Council of the Borough of South River shall be final and conclusive.

8. Non-performance by the successful bidder or his failure to execute the lease agreement within sixty (60) days after the award, shall result in his deposit being forfeited to the Borough of South River as liquidated damages for such neglect or refusal and not as a penalty.

9. Bid prices are to remain firm for a period of not less than sixty (60) days to allow the Borough to determine the lowest bid that will most economically fulfill the intentions of this contract.

10. The Borough of South River reserves the right to accept or reject any or all bids as permitted by law and to waive any immaterial defect or informality in any bid should it be in the interest of the Borough to do so.

11. In the event of a tie bid, the Borough of South River reserves the right to award the bid, at its discretion, to any one of the tied qualified bidders as permitted by law.

12. The successful bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or any part thereof to anyone without the written consent of the Borough of South River.

13. The required lease agreement will be prepared by the Borough attorney, a copy of which will be kept on file with the Borough Clerk.

14. Successful bidder agrees that it will make no claim for reduction in lease payments or any other concession because of any misinterpretation or misunderstanding of the contract on its part, or of any failure to fully acquaint itself with any conditions relating to the contract.

15. All bidders shall complete and sign the "Disclosure of Ownership" and the "Non-Collusion Certification" as provided with the instructions and specifications of this bid proposal, and also submit a copy of its "Business Registration Certificate."

16. All bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27. Bidders are also required to comply with the requirements of P.L. 1971, c. 198, and P.L. 1977, c. 33, as amended.

17. Bids must be accompanied by a certified check, or cashier's check in the amount of ten percent (10%) of the total bid FOR ONLY ONE YEAR of the five-year lease period and shall be made payable to the Borough of South River.

18. If a certified check or cashier's check are submitted with this proposal they will be returned to the unsuccessful bidders within three (3) days after awarding of the contract. The check of the successful bidder shall be held to secure the Borough from any loss due to the non-performance of the successful bidder as provided herein.

19. A written request for the withdrawal of a bid will be granted if the request is received by the Borough Clerk prior to the specified time of bid opening.

20. Any prospective bidder who wishes to challenge these bid specifications shall file all challenges in writing with the Borough Clerk no later than three (3) business days prior to the opening of the bids. Challenges filed after that time shall be considered void and having no impact on the contracting unit or the award of a contract.

21. Any further information desired regarding furnishing of said bid item or obtaining delivery information may be procured during regular business hours from the Administrator, Borough Municipal Building, 48 Washington Street, South River, NJ Telephone (732) 257-1999.

By order of the
Borough Council.
Alyssa Hager, RMC, Borough Clerk