

Borough of South River

48 Washington Street

South River, NJ 08882

APPLICATION FOR PARKING PERMIT

APPLICATION TO BE COMPLETED EACH YEAR.

- ❖ Is the applicant the operator of the vehicle utilizing the permit?

Yes: _____ No: _____

- ❖ If no, please give name, address & phone number of the operator:

- ❖ You must completely fill out a separate application for each permit you are requesting or attach detailed listing for multiple vehicles.
- ❖ The parking permit fee is \$15.00 per month. Payment is due on the 15th day of each month. There is a \$5.00 late fee if payment is not received by the 15th day of the month. Permits are subject to cancellation, parking ticket and/or towing at the owners expense. No new permits will be issued to a permit holder whose permits have been cancelled unless all past due balances are paid in full including a \$5.00 per month late fee.
- ❖ All permit holders will be charged a \$20.00 administration fee for each check returned by the bank.
- ❖ You may display the parking permit in any vehicle you wish as long as the plate number, vehicle information and operator are registered with the Borough of South River. If you change to a vehicle that is not registered with the Borough of South River, the Borough must be notified as soon as possible. Failure of a vehicle not displaying a parking permit may result in a parking ticket and/or towing.

- ❖ The parking permit number must be readily visible to the Parking Enforcement Officer through the vehicles windshield or the vehicle may be subject to a parking ticket and/or towing.
- ❖ If the Borough of South determines that the parking permit policy is being abused or manipulated by a permit holder to allow more vehicles than are authorized, any vehicles that are unauthorized or any unauthorized operator(s) to park at any time in the parking lot, ALL permits for that holder could be revoked and any vehicle parked in that lot may be subject to a parking ticket and/or towing at the owners expense. Abuse of parking permits, including but not limited to private reselling of permit or transferring to another could result in a summons or revocation of parking permits.
- ❖ All vehicles must have a current valid registration and license plate and be in operable condition.
- ❖ All vehicles must be properly maintained. Any vehicle creating a hazardous condition (leaking fluids, etc.) can be towed at the owner's expense. Repairs (minor work such as adding windshield wiper fluid, repairing a flat or replacing wiper blades, etc. is not considered a repair) of any type to any vehicle are prohibited in any Borough parking lot. Any permit holder repairing any vehicle in any Borough parking lot may have their permit revoked and their vehicle will be subject to a parking ticket and/or towing at the owners expense.
- ❖ There is a \$5.00 replacement fee for any lost parking permits.
- ❖ Parking spaces in Borough parking lots are on a first come first served basis. Holders of issued parking permits are not always guaranteed a space.

- ❖ Parking Permits are the property of the South River. If you no longer need or your parking permit is cancelled or revoked, it must be returned to the South River immediately. If your permit is not returned you will be charged \$15.00 per month plus a \$5.00 per month late fee and your vehicle will be subject to a parking ticket and/or towing at the owners expense until it is returned.

This application must be completely filled out and mailed or dropped off along with a check, cash or money order(make sure you take your receipt) for \$15.00 per permit requested to: **CFO**, Borough of South River, 48 Washington Street, South River, NJ 08882

Business or Owner Information:

Name_____

Address_____

Phone Number_____

Operator of Vehicle_____

Vehicle Information_____

License Plate Number_____

I have read, understand and agree to abide by the policies, terms, rules and regulation of the Borough of South River Parking.

Applicant's Signature_____



FOR OFFICIAL USE ONLY

Date Received: _____

Date Inactivated: _____

Date Mailed Out: _____

Date Deleted: _____

Date Processed: _____

Borough Authorized Signature: _____

SOUTH RIVER PARKING UTILITY RULES AND REGULATIONS

1. Parking permits are sold for specified lots. They are nontransferable and cannot be used in any other lot.
2. If the car recorded on the application is sold, or a different car is being used, please notify the Parking Utility immediately. If your car is temporarily out of service and you will be using a loaner/different car, be sure to call the Borough of South River as soon as possible to avoid an issuance of a summons at 1-732-257-1999 ext 114.
3. Parking permits can only be used in the areas designated for permit parking.
4. The parking permit number must be readily visible to the Parking Enforcement Officer through the vehicles windshield or the vehicle may be subject to a parking ticket and or towing.
5. Not displaying the current permit will result in an issuance of a summons. Copying or reproducing your permit may result in loss of your parking privileges and or a summons.
6. Renewal payments of permits for parking can be mailed to Borough of South River, 48 Washington Street, South River, New Jersey 08882 so as to reach us by the 15th of the month. We would prefer payment by check with your permit number noted on your check. Cash, money order is acceptable (make sure you take your receipt). Each permit holder is solely responsible for the payment of his/her permit. Payments received after the expiration date of your current month may result in the issuance of your parking permit to another.
7. If you do not plan to continue using your permit, please notify the Borough of South River at 1-732-257-1999 ext 114.
8. Any check returned will result in a \$20.00 charge as authorized by Borough ordinance.
9. A parking permit may not be transferred to another individual, nor will it be sent in care of another individual.
10. Do not park in Handicapped spaces unless your vehicle has a handicapped license plate.
11. Failure to comply with these rules may result in a parking ticket and/or towing at your expense. You will also risk the loss of your parking permit.
12. Parking violations will be enforced by the South River Police Department or Authorized Enforcement Officer.
13. **WHEN PARKING, ALWAYS LOCK YOUR CAR.** The Parking Utility will not be responsible for personal articles removed from cars or for damage to any vehicle.